

RECORD OF PRICE QUOTATION

PAGE ____ OF ____

REFERENCE #			DATE QUOTE RECEIVED		DATE QUOTE RECEIVED		DATE QUOTE RECEIVED	
			DATE QUOTE EXPIRES		DATE QUOTE EXPIRES		DATE QUOTE EXPIRES	
VENDOR NAME & ADDRESS								
PERSON QUOTING								
VENDOR #								
PHONE #								
TERMS								
F.O.B.								
FREIGHT CHARGE								
DELIVERY COMMITMENT (No. Days after receipt of order)								
SMALL BUSINESS/MINORITY CODE								
PERSON RECEIVING QUOTE								
ITEM	QUAN	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
SALES TAX								
TOTAL								

ADDITIONAL INFORMATION: